

INDIAN MUSEUM, KOLKATA
Ministry of Culture, Government of India
27 Jawaharlal Nehru Road, Kolkata-700016

Details of Advertisement No. 02/2025

Indian Museum, Kolkata, an autonomous body under the Ministry of Culture, Government of India, invites applications for the post of Young Professional (Hindi) on contract basis:

Name of the Post	Number of Post.	Required educational and other qualifications	Monthly fixed Remuneration
Young Professional (Hindi)	01 (one)	Essential: (i) Bachelor's degree in Hindi with English as an elective subject from a recognised University or institute; and (ii) Typing speed of 30 words (in Hindi as well as in English) per minute in computer. Desirable: (i) Master's degree in Hindi; (ii) two years' experience in translation work (from English to Hindi and Hindi to English); (iii) Knowledge of Bengali language.	Rs.35,000/- (consolidated)

1. The engagement will be purely on contract basis and will not confer any right for regular appointment in Indian Museum. The initial period of engagement will be for twelve (12) months, which can be extended up to a maximum period of one more year subject to functional requirements, appraisal of the performance and medical fitness of the individual.

However, Indian Museum deserves the right to terminate the contract at any time, without giving any notice, in case the working performance of the Young Professional is found to be unsatisfactory and/or for other administrative reasons.

2. No other allowance apart from the above stated fixed monthly remuneration of Rs. 35,000/- will be paid for this contractual engagement.
3. The incumbent will be entitled to avail 8 days of Casual Leave per annum.
4. The incumbent will be required to observe the normal office timing and may also be called upon to attend the office on Saturday, Sunday or any holiday in case of exigencies of work. They shall mark their attendance mandatorily and failing which may result in deduction of remuneration.
5. Maximum Age limit: 40 years as on last date of receipt of application.
6. The hard copy of the application in the enclosed **prescribed format of application** with detailed educational qualifications and experience should reach to "**The Director, Indian Museum, 27, Jawaharlal Nehru Road, Kolkata – 700016**" within **18.07.2025 (up to 5:00 p.m.)**.
7. Applications received after last date of receipt applications will not be considered.
8. The cancellation of this advertisement or any amendment at any point of time is at the sole discretion of the management of Indian Museum, Kolkata.